



ENSEMBLE THEATRE CINCINNATI

Job Title: Lighting and Sound Supervisor

Department: Production

Reports to: Production Manager

Supervises: Casual labor crew, show run crew

Full-Time (35-40 hrs; schedule varies)

Salary Range: \$33,000–\$38,000 + benefits package (health, dental, paid vacation, and life insurance)

Position Summary: The Lighting and Sound Supervisor (LSS) oversees all lighting and sound needs of Ensemble Theatre's season. LSS collaborates with both the Resident Lighting Designer and Guest Sound Designers to achieve successful implementation of designs within the allocated time and budget. LSS is responsible for maintaining the integrity of the lighting and sound designs throughout the run of the show. The LSS also serves as the lighting programmer and board op for each production and assist the Production Stage Manager and Production Manager in supervision of run crews.

Principle Duties and Responsibilities:

Lighting

- Collaborate with Lighting Designer to prep light plot
- Lead electrics hang and focus calls
- Maintain all lighting paperwork
- Secure and supervise casual labor crew for lighting and sound work calls
- Coordinate with other departments on design realization
- Serve as Light Programmer and Board Op
- Maintain all lighting inventory
- Secure rentals and expendables as needed

Sound

- Collaborate with Sound Designer on speaker plot and sound needs
- Install all required sound equipment for each production
- Coordinate with other departments on design realization
- Maintain sound inventory and house system
- Secure rentals and expendables as needed

Other responsibilities

- Budget and track all expenses and report them to the PM
- Adhere to and enforce safe working practices and follow all ETC safety policies
- Maintain a clean work environment
- Make recommendations for capital expenses
- Be an active participant in the work to make ETC an anti-racist theatre. Actively seek and recommend ways to improve our work practices to make the Production Department more Equitable and Inclusive

Required skills and experience:

- Minimum 3 years' experience in technical theatre
- Strong knowledge of theatrical lighting practices
- Working knowledge of theatrical sound practices
- Experience programming on ETC Lighting Consoles
- Familiarity with industry-standard computer programs, including Vectorworks, Lightwright, QLab, and Microsoft Office
- Knowledge of safe working practices in the entertainment lighting industry
- Strong organizational and time management skills
- Ability to lead and supervise crews

Desired skills:

- Experience with automated fixtures (Vari-Lite), wireless DMX, and LEDs
- Strong knowledge of theatrical sound practices
- Working knowledge of theatrical projection and video practices
- Experience working on Yamaha sound consoles

To Apply: Qualified candidates should submit a cover letter, résumé, and three references to Matt Hollstegge, Production Manager, at mhollstegge@ensemblecincinnati.org and include "Lighting and Sound Supervisor, [Applicant Last Name]" in the subject line. No phone calls please.

Ensemble Theatre Cincinnati is a professional theatre dedicated to producing world and regional premieres of works that often explore compelling social issues. We fulfill our mission through our stage productions and educational outreach programs that enlighten, enliven, enrich, and inspire our audiences.

Ensemble Theatre Cincinnati is an equal opportunity employer and encourages inquiries about this position from a broad spectrum of candidates reflecting the diversity of the community we serve. Ensemble Theatre is committed to being an antiracist theatre striving for diversity, equity, inclusion, and access for all.